

CENSUS, ENGLAND, 1921.



SCHEDULE.

Prescribed by Regulations under the Census Act, 1920, as the form to be used in England (excluding Monmouth), for the purpose of returns in respect of (a) Private Households, (b) Hotels, Clubs, Boarding Houses, or Common or other Lodging Houses, and (c) Other persons in respect of whom no other form of schedule is prescribed.

This space to be filled up by the Enumerator.

Registration District.	Registration Sub-District.	Enumeration District.
Hay	Hay	7
Name of person responsible for making the return. Mr. Tomkins		
Postal Address The Bage Dorstone Hereford		

NOTICE.

1. The Head, or person acting as Head, of a private Household is required by law to make a return in this Form, stating the particulars asked for in respect of all persons forming part of the household for Census purposes. See the heading to Column (a) within.

N.B.—Any one or more persons separately occupying separate lodgings in a house or a separate part of a house will be regarded as forming a separate household. But boarders are to be regarded as part of the household with which they board.

2. The Manager or other person in charge of a hotel, club, boarding house, or common or other lodging house, is required by law to make a return in this Form with respect to all persons falling to be included as inmates of the establishment for Census purposes. See the heading to Column (a) within.

3. Every such person is required by law to give to the person responsible for making the return such information as may be necessary to enable the return to be made. No use may, however, be made of such information by the person to whom it is given except for the purpose of making the return.

4. A person who has applied in the prescribed manner to make a separate confidential return will not be liable to give information to the Head or Manager; and in such case the person responsible for making the return will only be liable to include in his return in respect of that person the particulars required in Columns (a) and (b) within.

5. The Schedule will be called for on Monday, April 25th, by the appointed enumerator; in order that he may not be delayed it must be ready with the answers written in the proper columns early on the morning of that day. If the answers are incomplete or inaccurate, the enumerator must ask any questions necessary to enable him to correct the Schedule.

6. The person responsible for making the return may, if unable to deliver the Schedule to the enumerator personally, arrange for some other person to do so on his behalf. If desired, the Schedule may be handed to the enumerator under cover.

7. If any person whose duty it is to make a return or to give information refuses to do so, or wilfully gives false information, or uses otherwise than for the purpose of making the return any information given him for that purpose, he will be liable to a fine not exceeding Ten Pounds.

S. P. VIVIAN,
Registrar-General.

EXAMPLES OF THE MODE OF FILLING UP THE SCHEDULE.

Name and Surname.	Age.	Sex.	Marriage or orphans-hand.	Birthplace.	Nationality, etc.	Attending school, etc.	Personal Occupation.	Employment.	Place of Work.	Ages of Children under 16.			
										Under 1.	Under 2.	Under 3.	Total Children under 16.
William Brown	47	M	Married	London, Hamstead	British born	—	Boot and Shoe Dealer	Employer	At Home	1	2	3	5
Jane Brown	43	F	Married	Hertfordshire, St. Albans	British born	Whole time	Dealer in Boot and Shoe	Employer	At Home	—	—	—	—
Thomas Brown	13	M	Both alive	Surrey, Croydon	British born	—	Dealer's Assistant	Employer	At Home	—	—	—	—
Eliza Brown	4	F	Both alive	Devonshire, Tavistock	British born	—	—	—	—	—	—	—	—
Victor Johnson	22	M	Single	India, Madras	Resident	—	Confectionery, Sugar Boiler	Private	220, Church St., London, W.9	—	—	—	—
Mabel Webb	19	F	Single	Renfrewshire, Greenock	—	—	General Domestic Servant	—	—	—	—	—	—
Rebecca Smith	60	F	Widow	France, Paris	Resident, British born	—	Boarding House Keeper	Employer	At Home	—	—	—	—
Harold K. Dick	55	M	Married	U.S. America, Virginia	U.S.A. citizen	—	Bank Manager	Western Banking Corporation	Atlantic St., San Francisco	—	—	—	—
John Oldroyd	32	M	D	Lancashire, Preston	—	—	Civil Engineer	Own Account	No fixed place	—	—	—	—
Mary Blake	35	F	Widow	Northamptonshire, Wetherby	—	—	Cook	Mrs. Smith, Reading House Keeper	56, Grosvenor Av., Southampton	—	—	—	—
John Jones	72	M	Widower	Dumfriesshire, Wretham	—	—	Saw Mill Foreman (Retired)	Railway Wagon Building	Victoria St., Runcorn	—	—	—	—
Arthur Jones	40	M	Married	Cheshire, Nantwich	—	—	Process Man	Soda, Limited, Alkali Works	Victoria St., Runcorn	—	—	—	—
Ida Jones	38	F	Married	At Sea	—	—	Home Duties	James Owen, Green-grocer	Queen St., Runcorn	—	—	—	—
Griffith Jones	14	M	Both alive	Flintshire, Connah's Quay	British born	Part time	Errand Boy	Private (out of Work)	At Home	—	—	—	—
Emma Jones	28	F	Single	Douglas	—	—	General Domestic Servant	—	At Home	—	—	—	—
James Budd	48	M	Widower	Lincolnshire, Sutton Bridge	—	—	Assisting father in general farm work	Employer	At Home	—	—	—	—
Alfred Budd	25	M	Single	King's Lynn	—	—	Home Duties	James Budd, Farmer	At Home	—	—	—	—
Grace Budd	21	F	Single	Lincolnshire, Sutton Bridge	—	—	Home Duties	—	At Home	—	—	—	—
Annie Budd	12	F	Both alive	Lincolnshire, Sutton Bridge	—	—	Home Duties	—	At Home	—	—	—	—
Charles Jackson	24	M	Single	Cambridgeshire, Littleport	—	—	Home Duties	James Budd, Farmer	High Farm, Shalding	—	—	—	—

INSTRUCTIONS

For filling up Columns (b), (h), (k) and (l).

1. Column (b).—**RELATIONSHIP.**—Any relative present in the dwelling on Census night who usually lives elsewhere should, for Census purposes, be described in Column (b) as "Visitor," and not as "Son," "Aunt," "Sister-in-law," etc.

2. Column (h).—**EDUCATION.**—For persons attending a school or other institution for the purpose of receiving education, write "Whole Time" if attending daily during the full day school hours or otherwise to an extent which leaves no reasonable time for employment; "Part Time" if attending Day Continuation Schools or Evening Classes, or otherwise giving such partial or intermittent attendance as permits or might permit of substantial regular employment.

3. Columns (k) and (l).—**OCCUPATION AND EMPLOYMENT.**—For a person already entered as "Whole Time" in Column (h), no entry is needed in Column (k), unless the person is studying for a particular profession or occupation (see Instruction 4). For children under 12, Columns (k) (l) and (m) should be left blank.

PERSONS NOT PRINCIPALLY OCCUPIED IN WORKING FOR PAYMENT OR PROFIT.

4. If studying or preparing for any particular profession or occupation, write accordingly in Column (k) "Wireless Student," "Engineering Student," "Law Student," "Medical Student," etc., and leave Column (l) blank. (But apprentices or persons training on similar terms should be entered as actually following the occupations to which they are apprenticed.)

5. For a member of a private household (such as householder's wife) who is mainly occupied in unpaid domestic duties at home, write "Home Duties" in Column (h) and leave Columns (k) and (l) blank.

6. If retired from an occupation or service, and not following any other regular occupation, state former occupation or service in Column (k), adding "Retired" in Column (l) should be filled up, business of former employer (if any) being stated.

7. For a member of the household who is chiefly occupied in giving unpaid help in a business carried on by the head of the household or other relative, state the occupation in Column (k) as though it were a paid occupation. The name of the head of the business should be stated in Column (l) as employer, together with the nature of the business.

8. For other persons not included above who are mainly dependent upon others' earnings or upon their own or others' private means, write "None" or "Not occupied for a living" in Column (k) and leave Column (l) blank.

PERSONS PRINCIPALLY OCCUPIED IN WORKING FOR PAYMENT OR PROFIT.

9. The occupation should be stated in Column (k), whether the worker is at work or not at the time of the Census. If more than one paid occupation is followed, state only that by which the living is mainly earned.

10. The precise character of the occupation should be stated. **Vague and Indefinite Terms must not be used**, such, for example, as Assistant, Collector, Contractor, Factory Hand, Foreman, Inspector, Ironworker, Machinist, Manufacturer, Millhand, Operative, Overlooker.

- (a) Foremen and Overlookers should state the department or branch of work in which they are employed.
- (b) Shopkeepers, Retail Dealers or Shop Assistants, Tailors, Bootmakers, Silversmiths, Jewellers, Bakers, etc., if selling only and not making or producing, or if chiefly selling, should add the words "Shopkeeper" or "Dealer" (if principals), and "Shop Assistant" or "Salesman" (if assisting). But a person who is chiefly engaged in making or producing, though also selling, should add "Maker."
- (c) Agents, Brokers, Dealers, Merchants. State particular kind of business or trade as "Cycle Agent," "Sugar Broker," "Cattle Dealer," "Coal Merchant."
- (d) Navy, Army, Air Force, Civil Service, Municipal Service, etc. State the post or rank, as Able Seaman, Police Sergeant, Post Office Sorter, Relieving Officer.
- (e) Nurses. State whether "Nurse (Domestic)," "Monthly Nurse," "Sick Nurse," etc.
- (f) Ironworkers should state whether Puddler, Shingler, Roller, Busheller, etc.
- (g) Labourers. Unskilled workers usually employed on some one kind of work should always state fully the kind of work done, e.g., "Navy," "Bricklayer's Labourer," "Dock Labourer," "Foundry Labourer," "Steelworks Labourer"; but those accustomed to employment in different kinds of work should describe themselves as "General Labourer." The term "Labourer" must not be used alone.

N.B.—OTHER WORKERS SHOULD DESCRIBE THEIR JOB BY THE SPECIAL NAME (IF ANY) BY WHICH IT IS KNOWN IN THE INDUSTRY OR MANUFACTURE.

11. Name and business of employer.—The name and business of the employer (firm, company, local authority, government department, etc.), must be stated in Column (l); for example, a bricklayer employed in a brewery should state "Bricklayer" in Column (k) and "Messrs....., Brewers," in Column (l). A carman employed by a firm of bleachers and dyers should state "Carman" in Column (k) and "Messrs....., Bleachers and Dyers," in Column (l). This information is required for the purpose of classifying the persons employed according to the industry or service with which their work is connected, and will not be published.

State precisely the nature of the employer's business, e.g., instead of "Manufacturer," "Merchant," "Ironworks," "Engineering Works," "Lead Works," "Civil Service," use exact business descriptions, such as "Toy Manufacturer," "Coal Merchant," "Iron Rolling Mills," "Textile Machinery Makers," "White Lead Works," "Civil Service, General Post Office," etc.

In the case of Domestic Servants or other persons in Private Personal Service the word "Private" should be entered in Column (l) and the name and business of the employer must not be stated. But for Cooks, Waitresses, Chambermaids, employed in Hotels, Restaurants, Boarding Houses, etc., the name and business of the employer should be stated.

The following special examples will indicate the kind of description which should be given both of the occupation and of the employer's business.

Column (k). Personal Occupation.	Column (l). Employment.	Column (k). Personal Occupation.	Column (l). Employment.	Column (k). Personal Occupation.	Column (l). Employment.
I. CLERKS.					
Booking Clerk ..	Gt. Eastern Railway Co.	Nobbin Carrier ..	X.Y.Z. Spinning Co., Cotton Spinners.	Fruit Farmer ..	Employer.
Walk Clerk ..	London & Northern Bank.	Little Picer ..	X.Y.Z. Spinning Co., Cotton Spinners.	Poultry Farmer ..	Own Account.
Head of Passenger Dept.	Admiralty Shipping Co.	Card Room Jobber ..	X.Y.Z. Spinning Co., Cotton Spinners.	Cowman ..	J. Sinclair, Farmer.
Law Clerk ..	J. Sinclair, Solicitor.	Rag Grinder ..	Slaithwaite & Co., Shoddy Manufacturers.	Assisting father in general farm work	J. Sinclair, Farmer.
Accountant's Articled Clerk	Holmes & Leader, Chartered Accountants.	Head Dyer ..	Green & Brown, Stuff Manufacturers.	Blind Work ..	J. Sinclair, Farmer.
Costing Clerk ..	North British Iron Co., Iron Rolling Mills.	Blow Room Maker ..	Jackson & Co., Cotton Spinners.	Farm Labourer ..	E. Bethel, Market Gardener.
Book-keeper ..	Northern Cartage Co. (Out of work.)	Overlooker, Spinning Room	Black & Co., Silk Spinners.	Bind, Spade Hand ..	G. Owen, Farmer.
II. ENGINEERING AND METAL TRADES.					
Gantryman ..	Northern Iron Co., Blast Furnaces.	IV. TEXTILE OPERATIVES, DYERS, BLEACHERS.			
Pattern Maker ..	J. & L. Sykes, General Engineers.	Coal Miner (Hewer) ..	Llanfan Colliery Co.	Steelworks Labourer ..	Key & Co., Steel Manufacturers.
Iron Moulder ..	Iron Goods, Ltd., Pipe Founders.	Lampman (above ground)	Llanfan Colliery Co.	General Labourer ..	Soda, Ltd., Alkali Manufacturers.
Drop Forger ..	Coutts & Co., Motor Car Manufacturers.	Tin Streamer ..	Penpol Mining Co., Tin Mine Owners.	Navy ..	Mills & Mills, Dock Contractors.
Tool Forger (Power Hammer)	X.L. Tool Co., Tool Makers.	Ironstone Getter ..	Blackheath Mining Co., Coal & Iron Mines.	Fitter's Labourer ..	Brown & Sharp, Agricultural Engineers.
Tube Welder ..	Tubes, Ltd., Steel Tube Makers.	Roadstone Quarrier ..	Stratton Rural District Council.	Foundry Labourer ..	Wagons, Ltd., Railway Wagon Builders.
Capstan Lathe Hand ..	C. N. Smith, Ltd., Machine Tool Makers.	Lead Miner, Stoper ..	Evans & Evans, Lead Mine Owners.		
Loom Fitter ..	Jones & Wright, Textile Machinery Makers.	Boiler Fireman ..	Cumberland Iron Mining Co.		
III. ENGINE MEN, ENGINE DRIVERS, STOKERS, FIREMEN.					
Railway Engine Driver ..	Midland Railway Co.	Colliery Labourer (above ground)	North Eastern Colliery Co.		
Crane Driver ..	R. & L. Thomas, Brewers.				
Traction Engine Driver ..	Seaton Urban District Council.				
Winding Engine Driver ..	Derbyshire Collieries, Ltd.				
Agricultural Engine Driver	J. Brown, Farmer.				
Boiler Fireman ..	J. Thorpe, Joinery Works.				
Kiln Fireman ..	Nunnery Brick Co., Brick and Tile Makers.				

STRICTLY CONFIDENTIAL.

Please read the Instructions and Examples shown on the back, and then fill up the Schedule carefully and in Ink.

0.

To be filled up by the Enumerator.
No. of Schedule: 1

NAME and SURNAME:— <small>of every person who is alive at midnight on the night of Sunday, 24th April, 1921, and who, whether as member of the family or as visitor, boarder or servant in the household or establishment:— (1) passes that night in the dwelling of the household or establishment, or (2) arrives and is received into the household or establishment on the morning of Monday, 25th April, not having already been enumerated elsewhere. No one else must be included. (For order of entering names see Examples on back hereof.)</small>	RELATIONSHIP to Head of Household. <small>State whether "Head," or "Wife," "Mother," "Son," "Daughter," "Step-son," or other Relative, "Visitor," or "Servant." (See Instruction No. 1.)</small>	AGE. <small>In years and months. For infants under one month old write "Under one month." (See Examples.)</small>	SEX. <small>If male write "M," if female write "F."</small>	MARRIAGE or ORPHANHOOD. <small>For persons aged 15 and over write "Single," "Married," "Widowed," or if marriage dissolved by divorce write "D." For children aged under 15 write "Both Alive," "Father Dead," "Mother Dead," "Both Dead" if both parents be dead.</small>	BIRTHPLACE and NATIONALITY.		OCCUPATION and EMPLOYMENT.			Information required only in respect of Married Men, Widowers and Widows.				
					(1) If born in the United Kingdom, write the name of the County and of the Town or Parish. (2) If born outside the United Kingdom, write the name of the Country, and of the State, Province or District, or (3) If born at Sea, write "At Sea."	If not born in the United Kingdom state whether Visitor or Resident in this country, and state also nationality if born in a foreign country, e.g., "British born," "Naturalised British Subject," "French," "German," "Russian," etc.	Personal Occupation. <small>State here the precise branch of Profession, Trade, Manufacture, Service, &c. Where the occupation is connected with Trade or Manufacture, the reply should be sufficient to show the particular kind of Work done, stating, where applicable, the Material worked in, and the Article made or dealt in, if any. (If retired see Instruction 6; see also Instructions 3 to 11 and Examples.)</small>	Employment. <small>(1) If working for an employer state the name and business of present employer (person, firm, company or public body) or, if at present out of work, of last employer, adding "out of work." (2) If employing persons for purposes of business, write "Employer." (3) If working on own account and not employing persons for purposes of business, write "Own Account." (Note.—For Domestic Servants and others in private personal service, write "Private.") (See Instructions 3 to 8, 11, and Examples.)</small>	Place of Work. <small>Give the address of each person's place of work. For a person with no regular place of work write "No fixed place." If the work is carried on mainly at home, write "At home." (No entry is required for any person who is retired or out of work.)</small>	Number and ages of all living children and step children under 16 years of age, whether enumerated on this Schedule or not, i.e., whether residing as members of this household or elsewhere. Total number under sixteen years of age. If none write "None." For each child place a X in the column corresponding to its age. The number of crosses should be the same as the number shown in Column (n).				
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)
1 William Tomkins	Head	68 1	M	Married	Hereford	—		Farmer	211/4	Own account	At home			
2 Hannah Tomkins	Wife	66 4	F	Married	Hereford	—		Home Duties						
3 May Tomkins	Daughter	28 2	F	Single	Hereford	—		Elementary School Teacher	850/6	Herefordshire Education Committee	Doystone School			
4 Louisa Bailey	Visitor	35 10	F	Married	Hereford	—		Home Duties						
5 Leonard Tomkins	Visitor	33 1	M	Single	Hereford	—		Butcher	775/6	Mrs. Lewis Butcher	Bedwas			
6 Clifford Lewis	Visitor	17 8	M	Single	Ponmouthshire	—		Assisting father in Bus.	775/6	Mrs. Lewis Butcher	At home Bedwas			
7 John Richards	Visitor	18 5	M	Single	Glamorgan	—		Butcher	775/6	Mrs. Lewis Butcher	Bedwas			
8														
9														
10														

To be filled up by the Enumerator.				Enumerator's Initials.
Males.	Females.	Persons.	Rooms.	
4	3	7	9	M.T.

I declare that this Schedule is correctly filled up to the best of my knowledge and belief.
Signature: William Tomkins.
(Head of Household, Manager of Establishment or other person responsible for making the return.)